



ROBINSON RESERVE AT DUKE PARK FUND ADVISORY BOARD

Tuesday, October 24, 2023 4:00 p.m.

City Hall Media Room, 2nd Floor, 100 South Market Street

AGENDA

- I. Roll Call: ____ Drake ____ Mercer ____ Robinson ____ Titterington ____ Westfall
- II. Approve minutes from the November 17, 2022 Robinson Reserve at Duke Park Advisory Board Meeting
- III. 2024 Grant Requests
 - a. Prairie Mowing - \$1,400
 - b. Invasive Treatments - \$2,000
 - c. Path Maintenance - \$1,500
 - d. Zero Turn Mower - \$1,200
- IV. Discussion of long range proforma
- V. Update on trail sign

265 Adams Street, Troy, OH 45373-7303

Make it yours.



ROBINSON RESERVE AT DUKE PARK ADVISORY BOARD
MINUTES – November 17, 2022, 4:00 PM
City Hall, Conference Room

The meeting was called to order by Mr. Titterington.

Members of the Board Present: Mr. Jeremy Drake
 Mr. Ted Mercer
 Mr. Rayce Robinson
 Mr. Patrick Titterington
 Mrs. Susan Westfall

Others Attending: City staff

The minutes of the November 3, 2023 Robinson Reserve at Duke Park Advisory Board meeting were approved by unanimous vote, following a motion from Mr. Mercer, seconded by Mrs. Westfall.

NEW BUSINESS:

- **Discussion of long range proforma** – During the November 3, 2022 meeting there was discussion around the Robinson Reserve Fund earning interest and Mr. Titterington stated that the fund is non-interest bearing but he would touch base with the City Auditor to see if that is something we could accommodate. After the meeting Mr. Titterington discussed with City Auditor, John Frigge and stated they could leave the balance in a different fund so it would earn interest for the years to come. Mr. Mercer stated he thought the funds would remain in a fund at The Troy Foundation so the balance of the funds can earn the most interest possible. Mr. Mercer confirmed that when the City will need a distribution, a request from the City would need to be made to distribute the funds from The Troy Foundation. Mr. Rayce Robinson and Mrs. Susan Westfall both agreed with Mr. Mercer.
- **Update on trail sign** – Mr. Titterington stated there has been discussion around naming the trail after Mrs. Margaret Duke who is Mrs. Patricia Robinson's mother. The City of Troy would fund sign to place by the walking path and the sign would match the existing interpretive sign located at the reserve.

OTHER:

- Mrs. Westfall inquired about the number and size of trees that are currently in the reserve. She thought Mr. and Mrs. Robinson was wanting more trees planted and bigger trees in the reserve. Mr. Mercer stated he would discuss with Mr. and Mrs. Robinson and then follow up with the advisory board.
- Mr. Titterington stated there is currently seven sitting benches placed in the reserve for people to sit down while visiting.

There being no further business, upon motion of Mr. Titterington, seconded by Mr. Mercer, by unanimous voice vote, the Board adjourned at 4:52 p.m.

Respectfully submitted,

FUND 631 ROBINSON RESERVE AT DUKE PARK FUND

2024-2028 Proforma

	Note	2024	2025	2026	2027	2028
Beginning Balance	1	\$33,760	\$51,512	\$586,226	\$429,918	\$432,972
Interest Income	2	\$450	\$506	\$773	\$8,793	\$6,449
Endowment	3	\$30,000	\$900,000	\$0	\$0	\$0
Total Resources		\$64,210	\$952,019	\$586,999	\$438,711	\$439,421
High Cut Mowing & Prairie Invasives	4	\$1,400	\$1,470	\$1,544	\$1,621	\$1,702
Tree Watering	5	\$1,498	\$1,558	\$0	\$0	\$0
Invasives Removal	6	\$2,100	\$2,205	\$2,315	\$2,431	\$2,553
Wildflower/Prairie Mix Overseeding	7	\$0	\$0	\$0	\$0	\$0
Path Maintenance	8	\$1,500	\$1,560	\$1,622	\$1,687	\$1,755
Subtotal Operating Expenses		\$6,498	\$6,793	\$5,481	\$5,739	\$6,009
Bucket Truck	9	\$0	\$19,000	\$0	\$0	\$0
Hill Grading	10	\$0	\$0	\$0	\$0	\$0
Skid Steer	11	\$5,000	\$0	\$0	\$0	\$0
Zero Turn Mower	12	\$1,200	\$0	\$1,600	\$0	\$0
Shelter	13	\$0	\$40,000	\$0	\$0	\$0
Electric Service	14	\$0	\$0	\$0	\$0	\$0
Water Line Extension	15	\$0	\$180,000	\$0	\$0	\$0
Sewer Line Extension	16	\$0	\$120,000	\$0	\$0	\$0
Restroom Building	17	\$0	\$0	\$150,000	\$0	\$0
Subtotal Capital Expenses		\$6,200	\$359,000	\$151,600	\$0	\$0
Total Expenses		\$12,698	\$365,793	\$157,081	\$5,739	\$6,009
Ending Balance		\$51,512	\$586,226	\$429,918	\$432,972	\$433,412

10/23/23

Notes:

1. Reflects previous year ending balance carryforward
2. Interest income calculated at 1.5% of previous year beginning balance per City Auditor
3. Reflects October deposit from previous year (so 2023 = October 2022 deposit)
4. Two mowings by contractor in 2023; one mowing a year thereafter
5. 30 new trees 1.5x per week, 2 hrs/watering, 32 weeks by a \$15/hour staff; 2024-27 expenses increased 4% COLA
6. Removal by outside contractor on annual basis
7. Overseeding to cover bald areas from original landscaping
8. Labor and materials provided by outside contractor to chip and seal path over three years
9. 2023=10% of renovations to hydraulics and radiator; 2025=10% replacement cost of 24 year old vehicle
10. Estimate provided by Finrock to adjust grade on the steep section of walking path
11. 10% of replacement cost as estimated in City Capital Improvement Plan
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13. Estimated cost based on 2021 shelter replacement cost of \$33,000 inflated 5% / year for 4 years
14. Estimated cost based on providing new transformer and 240 service to north side of Reserve
15. Estimated cost based on 50% share of extending 6" line for 3,100 linear feet @\$100/lf plus booster/pump station
16. Estimated cost based on 50% share of extending 2" line for 1,900 linear feet @\$100/lf plus booster/lift station
17. Estimated cost based on 2015 cost of Treasure Island RR @\$85,000 inflated 5% / year for 11 years